**Date:** May 24, 2023

**Present:** Kim Varieur (K), Nicole Levy (1), Dana Gaines (2), Lisa Rushing (4), Jennifer Lee (5), Angela Stephens (TA), Carolyn Lepore (Support Staff), Janet Kamenick (Parent), Jessica Henning (Parent), Laura Gaddy (Admin.), Harvey Bagshaw (Admin.), Liz Strauch (3)

**Absent:**, Amy Parker (Parent), Eileen Palamountain (Special Area)

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| **TOPIC** | **PRESENTER** | **NOTES** |
| Welcome | Varieur |  |
| Staff Concerns | Varieur | * The team discussed if information from specials could always be shared in the weekly newsletter sent by Mrs. Gaddy. She is happy to share anything in the newsletter that she has ahead of time (by the end of the day on Thursday). * The team discussed doing two lines during car rider drop off in the mornings. This is not possible due to staffing and safety concerns. |
| Admin Updates | Laura Gaddy | * Mrs. Gaddy shared the following updates:   + Testing dates and Chromebook information   + Last day for lunch visitors   + Chromebook fee for next school year   + Next year’s committee   NEXT MEETING: September 2023 |